



## UNITED NATIONS OFFICE AT NAIROBI

مكتب الأمم المتحدة في نيروبي • 联合国内罗毕办事处 • OFFICE DES NATIONS UNIES A NAIROBI  
ОТДЕЛЕНИЕ ОРГАНИЗАЦИИ ОБЪЕДИНЕННЫХ НАЦИЙ В НАЙРОБИ • OFICINA DE LAS NACIONES UNIDAS EN NAIROBI

### TERMS OF REFERENCE FOR CONSULTANT/PSA

<b>Job Title</b>	Consultant as Thematic Component Leader – Biodiversity, Habitat and Water Quality		
<b>Division/Department</b>	DEPI/MECB/Abidjan Convention/Project: Protection of the Canary Current Large Marine Ecosystem (CCLME) Project		
<b>Programme/Project Number</b>	GCP/INT/023/GFF		
<b>Deadline for application</b>			
<b>Location</b>	Dakar, Senegal		
<b>Expected Start Date of Assignment</b>	5 January 2015	<b>Duration:</b>	11 months over a period of 1 year
<b>Reports to</b>	<b>Name: Abou Bamba</b>	<b>Title:</b>	Regional Coordinator: Abidjan Convention Secretariat
<b>BACKGROUND:</b>			

The United Nations Environment Programme (UNEP) is the United Nations system's designated entity for addressing environmental issues at the global and regional level. Its mandate is to coordinate the development of environmental policy consensus by keeping the global environment under review and bringing emerging issues to the attention of governments and the international community for action. UNEP's Division of Environmental Policy Implementation (DEPI) works with international and national partners, providing technical assistance and advisory services for the implementation of environmental policy, and strengthening the environmental management capacity of developing countries and countries with economies in transition. UNEP and FAO are responsible to carry out the Canary Current Large Marine Ecosystem (CCLME) GEF Project which covers 7 countries in the region (Morocco, Mauritania, Cape Verde, Senegal, Gambia, Guinea Bissau and Guinea). The CCLME Project Objective is: 'To enable the countries of the Canary Current Large Marine Ecosystem to address priority trans-boundary concerns on declining fisheries, associated biodiversity and water quality through governance reforms, investments and management programs'. The project has three (3) components and UNEP is responsible for ensuring overall coordination and implementation of Component 3 of the project "Biodiversity, Habitat and Water Quality". To carry this task out, UNEP is recruiting a regional Consultant. This post is located in UNEP/DEPI with supervision from the Abidjan, Cote D'Ivoire duty station but the Consultant will be stationed in Dakar, Senegal at the Regional Coordination Unit of the CCLME project.

#### GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

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<p>Under the general supervision of the Coordinator, Abidjan Convention Secretariat, the guidance and director of the Regional Project Coordinator, and in close cooperation with the thematic leader for Component 2 (Marine Living Resources) and the National Project Focal Points in each participating country, the Biodiversity, Habitat and Water Quality Thematic Component Leader will be responsible for ensuring overall coordination and implementation of Component 3 of the project.</p> <p>Specifically the incumbent will:</p> <ul style="list-style-type: none"> <li>- In close consultation with the Regional Project Coordinator and Component 2 leader, prepare annual work plans for the Component 3.</li> <li>- Coordinate and ensure the consistency of activities within Component 3, particularly as regards the activities supported by GEF, national teams and project partners.</li> <li>- Bring the contribution of component 3 to Project Implementation Review and the annual activity report and the Progress report of the CCLME project</li> <li>- Proceed necessary budgetary amendments to ensure effective implementation of all the activities of the component</li> <li>- Ensure the implementation of the mangrove demonstration project under Component 3 in coordination with collaborating organizations.</li> <li>- Prepare terms of references for consultants assisting Component 3 in collaboration with the Regional Project Coordinator.</li> <li>- Make the evaluation of expert's candidates applications to conduct studies under component 3</li> <li>- Engage the administrative procedures for the recruitment of experts and the support to the establishment of their contracts</li> <li>- Engage at the end of the work the administrative procedures for the payment of experts</li> <li>- Provide technical and scientific support to consultants and national counterparts and ensure the adequate quality of their work;</li> <li>- Coordinate the organisation of relevant meetings and workshops and promote the participation of relevant stakeholders;</li> <li>- Assist the Thematic Component 2 leader in the coordination of habitats, biodiversity and water quality related survey work to be undertaken with the <i>R/V Dr. Fridtjof Nansen</i> and other survey programs, including the identification of national researchers to participate in the survey cruises.</li> <li>- Contribute to the development and organisation of training courses;</li> <li>- Supervise editing and final publication of technical and consultants' reports with regard to Component 2;</li> <li>- Contribute to the preparation of project progress reporting (quarterly, semi-annual, project implementation reviews) and provide inputs in other project reports as required, as well as in the draft project terminal report;</li> <li>- Provide support for the implementation of the activities of the components 1 and 2 of the CCLME project</li> <li>- Support the communication around the 3 component and the project activities</li> <li>- Perform other related duties as required.</li> </ul>			
<b>KEY PERFORMANCE INDICATORS</b>			
<p>Expected Outputs:</p> <ul style="list-style-type: none"> <li>• Applications of experts and the work are valued and their payment terms according to the procedures in force in the UNEP implemented</li> <li>• All consultancy contracts and letters of agreement with the necessary partner institutions are identified and monitored for effective implementation of the work plan 2014-2015 of the component 3</li> <li>• Relevant meetings, workshops and training courses organized and reports prepared</li> <li>• Relevant technical reports prepared, edited and finalized</li> <li>• Contributions made to project progress reporting</li> <li>• Ensure better visibility to the CCLME project</li> </ul>		<p>Required Completion Date:</p> <p>As per 2014-15 Component 3 work plan</p> <p>As per 2014-15 Component 3 work plan</p> <p>As per 2014-15 Component 3 work plan 30</p> <p>As per 2014-15 Component 3 work plan</p> <p>As required</p> <p>As required</p>	
<b>REQUIRED COMPETENCIES</b>			

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<b>Academic Qualifications</b>			
Post graduate degree in environmental sciences or related field (e.g. environmental management, coastal management, biodiversity conservation etc.).			
<b>Technical Competencies and Experience Requirements</b>			
At least 5 years' experience in conservation and management of biodiversity, habitat and water quality of marine ecosystems or related field, including experience in organization, coordination and planning of technical activities			
Working knowledge (level C) of French or English and limited knowledge (level B) of the other.			
Candidates will be assessed against the following:			
<ul style="list-style-type: none"> <li>- Extent and relevance of experience in technical work relating to biodiversity, habitat and water quality of marine ecosystems and in coordinating multi-country and multi-disciplinary teams.</li> <li>- Knowledge on issues relevant to coastal and marine biodiversity, habitat and water quality and demonstrated experience in analysing technical information.</li> <li>- Experience in organising technical meetings or workshops.</li> <li>- Experience of developing plans, agreements or policies in the areas of one or more of marine conservation, protected areas, coastal protection, water quality / pollution control or related fields highly desirable.</li> <li>- Demonstrated experience of working with marine and coastal biodiversity information systems.</li> <li>- Previous work experience in the region on similar issues favourably considered.</li> <li>- Extent of oral and written communication skills.</li> <li>- Knowledge of Portuguese and/or Spanish would be an asset.</li> </ul>			
<i>Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds. Nationals from the project region are strongly encouraged to apply.</i>			

### Applications

All applications should be sent to the following addresses on or before the deadline of **31 December 2014 at 16:00**. Applicants should send a completed United Nations P.11 or Galaxy Personal History Form together with an updated resume and a covering letter of one to two pages maximum summarizing how they meet the requirements of the job to:

abou.bamba@unep.org; [fatou.tamba@fao.org](mailto:fatou.tamba@fao.org); [cclme@fao.org](mailto:cclme@fao.org)